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CAPABILITY 03 OF 3

Digital accounting and financial workflows

A traceable workflow connects financial source documents, transaction records, accounting policies, and reporting.

Scoped by engagement

SCOPE OF WORK

- Bank and payment processor intake, with OCR where suitable
- Configured classifications and contract revenue workflows
- Bank, Stripe, and ledger matching with exception review
- Financial statements, period closing, history, and reviewable records

APPLICATIONS

Multi-account reconciliation, investor and grantor reporting, funding applications, tax and audit preparation support, and contract reporting.

SCOPE NOTE

The client and qualified accounting or tax professionals remain responsible for review and compliance conclusions.

WORKFLOW

01 Ingest and extract

Bring together bank statements, payment processor data, and internal records. Apply OCR to suitable documents before validation.

02 Reconcile transactions

Match bank, Stripe, and internal entries using configured rules and date tolerances. Flag discrepancies and missing support.

03 Apply accounting policies

Configure classifications, withholding and intercompany treatment, and contract revenue workflows with qualified review.

04 Prepare reporting

Organize reconciled information for financial statements and period closing with source links.

05 Maintain controls

Define change histories, backups, access controls, and separation of processing, validation, and reporting.

SUGGESTED NAICS

541511 Custom Computer Programming Services
541519 Other Computer Related Services
541611 Administrative Management and General Management Consulting Services.

SUGGESTED PSC

B524, B529, and B544 Special Studies and Analysis.

Define your infrastructure scope

Identify your digital assets, users, current systems, and priority workflows to scope implementation or monthly support.

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